



June 2022 Exam Procedures Students in Grades 10 & 11

1. **Cellphones cannot be brought into the exam** room/gym. Please leave them in lockers or at home.
2. Hats, school bags, handbags, textbooks, smart watches, cellphones, or ear buds are not permitted in the exam room/gym. If a student is found to have an electronic device (on or off) in his/her possession, the invigilator will confiscate the device and the student will receive a mark of zero on the exam. We strongly suggest that **all these items are left in student lockers or at home**. If students come in with an unauthorized item, they must place it at the front of the room/gym. Students pick up items left before they leave. Please note: **we are not responsible for lost or stolen items**.
3. Students should arrive at the exam room **5 minutes** in advance. Students who arrive late will not be allowed to make up that time. Students arriving more than 30 minutes late will not be admitted to the exam.
4. Students must have a **valid school ID**. Replacement IDs can be purchased from the office for \$3 before noon on Thursday, June 9th. After that, students must purchase a temporary ID good for that day only for \$1 at the office.
5. Students must be in **full uniform** to do their exams.
6. **Water bottles** are strongly encouraged.
7. Students must bring **all required supplies** (pencils, pens, calculators) to complete the exam. These are not supplied by the school.
8. **Silence is required** during the entire exam. It is forbidden for students to communicate with each other in any way including verbally, electronically, or in writing. Any disturbance during an exam will result in the student being removed from the exam. Any communication or discipline issue will result in a mark of zero on the exam.
9. Students are **not permitted to use the bathroom** during the exam. It is strongly recommended that they use the bathroom before entering the exam room. A student may not leave the classroom unless there is an emergency. In that case, the student will be escorted.
10. Students must remain in the exam room for a **minimum of 2/3 of the time** allocated for the exam.
11. All students who remain in the building once the exam is over must wait in the CAFETERIA.
12. Regular Bus Departure: **12:15 p.m.**
Late Bus Departure (*reduced service-none to Kahnawá:ke): **3:45 p.m.**

Study Hall

A **quiet place to study and work** is available every afternoon from 1-3:30 p.m. in SOS.