



700 Hodge suite 215; Ville Saint Laurent H4N 2V2
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To Parents and Students of Howard S. Billings High School

Moni Canada Inc. is proud to be the official uniform supplier for Howard S. Billings for the 2022-2023 school year. Please note that tops bearing the Howard S. Billings logo or Blazers print are **mandatory** and available only through Moni Inc. Students must wear plain navy bottoms (which may optionally be purchased at Moni). You can place orders and pick up your school uniforms in the following manner:

ORDER PLACEMENT: Uniform orders can be placed in the following manner:

1. **At Monioutlet:** 700 Hodge, suite 215, Ville Saint Laurent H4N 2V2 -Monday to Saturday 9:30 AM to 4:00 PM
Samples of all sizes and styles will be available and orders can be placed at that time. We currently have a limited supply of uniforms in stock for immediate purchase. The two weeks prior to start of the school term will be reserved for order pickup only.
2. **Online** via our website: www.monioutlet.com. Check the sizing information chart to determine what size to purchase for your child. We accept only credit cards online (NO DEBIT CARDS) or INTERAC e-transfer
3. If you are unable to place your order online, you may complete the HSB order form and email it to us at: monioutlet@gmail.com. Please use the order form only if you are unable to place your order online.

ORDER PICKUP & PAYMENT: Orders can be retrieved in the following manner:

1. **At Monioutlet:** We will notify you when your order is ready for pickup. **You pay on pickup.** We accept VISA and MASTERCARD credit cards, debit cards and cash.
2. **At HSB** before the beginning of the 2021-2022 school term. (Date to be determined): Orders must be placed by June 30th. Prepayment by credit card or Interac in full is mandatory – NO DEBIT CARDS. You must include the name and incoming grade of your child when you designate your order for school delivery. **Only orders placed by June 30th and paid in full will be delivered to the school for pick up at school before the beginning of the school term.**
3. **Home Delivery:** Payment by credit card or Interac mandatory- NO DEBIT CARDS. Delivery charges apply. We will notify you we prepare your order for delivery. Your credit card is charged only once your order is prepared and not when you place your order online. Your parcel will be left at the door unless we are otherwise notified. Please note that we do not deliver to PO Boxes.

RETURN POLICY: Uniforms can be returned or exchanged 60 days after purchase OR 60 days after the start of the school year.

IMPORTANT: HSB uniforms are **made to order**. To ensure that your child has his uniform before the beginning of the school year, **you must place your order by June 30th 2022**. July and August are usually extremely busy times. Those coming to Moni outlet or placing their order online after June 30th may not receive their uniforms until after the beginning of the school term.

INFORMATION: As we receive numerous telephone calls, please contact us at monioutlet@gmail.com should you have any questions or concerns. Please quote your order number when inquiring about an order you have placed. We do not accept orders by telephone.

We are honoured to be the supplier of HSB and look forward to serving you and your family.

The Staff at Moni Inc.