

GUIDE TO TECHNICAL TRAINING IN ENGLISH



GENERAL ADMISSION CONDITIONS

In keeping with the College Education Regulations (CER), to be admitted to a program leading to a Diploma of College Studies (DCS), students must meet one of the following three conditions:

1. Have a Secondary School Diploma (SSD)

A person who has a SSD, but who has not successfully completed the following subjects, must complete remedial studies during his or her college studies:

- Secondary V Language of Instruction
- Secondary V Second Language
- Secondary IV Mathematics
- Secondary IV Science and Technology or Technological and Scientific Applications
- Secondary IV History and Citizenship Education

A college may, however, grant conditional admission to a student who requires six credits or less to obtain his or her Secondary School Diploma. The students must agree to obtain these credits during the first term of his or her college studies.

2. Have a Diploma of Vocational Studies (DVS)

A student who has a DVS must have also successfully completed the following subjects:

- Secondary V Language of Instruction
- Secondary V Second Language
- Secondary IV Mathematics

A college may, however, grant conditional admission to a student who has completed two out of three required subjects in addition to a DVS, and who agrees to complete the third subject during the first term of his or her college studies. A student who has obtained a DVS is also eligible for admission to certain programs designated by the Minister. In this case, the student must meet certain conditions established for each program of study, in accordance with the vocational training program completed in secondary school.

3. Have proof of some other type of training (to be evaluated by the college)

A college may admit a student who is considered to have equivalent qualifications. This is the case, for example, for a student who has studied outside Quebec.

A college may also admit a student who is considered to have equivalent experience and qualifications. The person must nevertheless have interrupted his or her full-time studies for a period of at least 36 consecutive months.

In both cases, the college may oblige the student to complete remedial activities during his or her college studies.

Technical Program Components

In addition to general education courses, technical programs include courses that are specific to their particular field of study.

The program-specific components constitute 45 to 65 credits of the program.

In certain cases, a number of different options are offered within the same technical program. Also, some programs are broken down into modules which can be taken either successively or independently. Successful completion of each module is recognized by the college.



SPRINGBOARD TO A DCS

The Springboard to a DCS is a "flexible" mode of study enabling colleges to offer training tailored to the needs of their students and allowing students to enroll in, or complete programs of study leading to a Diploma of College Studies (DCS). It allows students to:

- explore college studies
- complete prerequisites required for admission to a college program
- upgrade their academic record to improve chances of admission or readmission to a college program
- upgrade their language skills, or
- complete a college program

The admission requirements for the Springboard to a DCS are the same as those for admission to a program of study leading to a DCS. Students may register in the Springboard to a DCS on a full-time or part-time basis in the fall, winter or summer semester, and may register for a maximum of three consecutive fall or winter terms, depending on the decision of the college.

RECOGNITION OF ACQUIRED COMPETENCIES (RAC)

The Recognition of Acquired Competencies (RAC) allows potential students and students currently enrolled in technical and vocational programs to be evaluated in order to obtain official recognition for competencies acquired in the workplace, or through real-life experience in relation to a program of study.

For further information, contact the appropriate person at the educational institution or visit the following Web site: http://reconnaissancedesacquis.ca/en/

Centre of Expertise RAC (CERAC)

Champlain College – St. Lambert campus serves as one of four Centres of Expertise for the Recognition of Acquired Competencies (CERAC) in Québec. The CERAC's role is to develop and support a cohesive system among Québec colleges that offer RAC services.

http://www.champlainrac.com



FINANCIAL AID

Students who wish to study full-time at the college level can apply for financial aid under the Ministry's Loans and Bursaries Program.

When students initially register and then file their **online** applications in May or June with *Aide financière aux études* at www.afe.gouv.qc.ca, they significantly reduce processing time. If awarded financial assistance, there is a greater chance they will receive it before school begins. If students are required to send additional documents following their applications, they must submit them to *Aide financière aux études* as soon as possible to enable it to complete their review of the application.

Students can contact the staff of the financial assistance office of the educational institution concerned or visit the Web site of *Aide financière aux études*:

www.afe.gouv.qc.ca

Students can also call the automated telephone service for information on the status of their application for financial assistance. This service is available 24 hours a day, seven days a week.

Québec City: 418-646-4505

Elsewhere in the province of Québec: 1-888-345-4505

Students can also obtain information from the Service des renseignements (information service) of *Aide financière aux études* at one of the following numbers: 418-643-3750 (Québec City) or 514-864-3557 (Montréal) or 1-877-643-3750 (toll-free in Québec)

ADDITIONAL INFORMATION

For further information on technical training, you may view the *College Circuit Admission requirements for 2014-2015* publication at: http://www.mesrst.gouv.qc.ca/fileadmin/contenu/documents_soutien/Ens_Sup/Collegial/admission_collegial/CircuitCollegial_2014-2015_a.pdf

As well, you may visit: http://www.inforoutefpt.org and http://www.tipsa.org

The Ministère de l'Éducation et Enseignement supérieur funds these projects with contributions from the Canada-Québec Agreement for Minority-Language Education and Second-Language Instruction.

TECHNICAL PROGRAMS OFFERED IN ENGLISH leading to a Diploma in Collegial Studies (DCS)

			COLLEGES							
PROGRAM*	CODE	PREREQUISITES	Champlain College Lennoxville	Champlain College St-Lawrence	Champlain College St-Lambert	Dawson	Heritage	John Abbott	Vanier	
* Individual colleges may have customized program	titles /codes	as colour indicated within specific sectors.								
SECTOR 01 • ADMINISTRATION, COMMERCE AND COMPUTER TECHNOLOGY										
Accounting and Management Technology P.W. SIMS Business Admin Technical Program (410.WK)	410.B0	Sec IV Math: Tech & Sc or Sc Options								
Insurance and Financial Advising (Program currently inactive)	410.C0	Sec IV Math: Tech & Sc or Sc Options								
Business Management Sport Marketing & Management (410.D3) Advertising Management (option currently inactive) (410.D4) Entrepreneurship (410.D5) Business Management — Marketing (410.D0) Business Administration (410.D0) Business Management — Marketing (410.D0)	410.D0	Sec IV Math: Cult, Soc & Tech Options								
Office System Technology Social Media and Administrative Specialist NewMedia and Publication Design Graphic & Web Design Micropublishing and Hypermédia (412.AB)	412.A0	None								
Computer Science Technology Computer Science - Legacy to Mobile (420.A2) Computer Science Technology (420.AA) Computer Science (420.AA) Computer Science Technology (420.AA) Computer Science Technology (420.AA) Computer Science Technology (420.AA)	420.A0	Sec V Math: Tech & Sc or Sc Options								
	SEC	TOR 02 • AGRICULTURE A	AND FIS	HERIES						
Animal Health Technology	145.A0	Sec IV Math: Cult, Soc & Tech Option+ Sec IV Env Sc & Tech or App Sc & Env								
	SEC	TOR 03 • FOOD SERVICES	AND TO	DURISM	1					
Tourism Management Ch. St. Lawrence with Collège de Limoilou. Apply Limoilou. Tourism Management (414.A3) Tourism (414.AB)	414.A0	Sec IV Math: Cult, Soc & Tech Options								
Hotel Management Hotel and Restaurant Management (430.A0)	430.A0	Sec IV Math: Cult, Soc & Tech Options								
		SECTOR 04 • AR	TS							
Professional Music and Song Techniques Composition and Arrangement stream (551.AA) Performance stream (551.AB)	551.A0	None*								
Professional Theatre: Acting Option	561.C0	None*								
Professional Theatre: Designer/Technician Option	561.A0	None*								
Industrial Design	570.C0	Sec IV Math: Cult, Soc & Tech Options*								
Interior Design	570.E0	None*								
Professional Photography	570.F0	None*								
* Portfolio or audition may be required										
	SI	ECTOR 06 • CHEMISTRY A	ND BIO	LOGY						
Laboratory Technology Laboratory Technology - Analytical Chemistry (210.AB)	210.A0	Sec V Chem + Sec V Math: Tech & Sc or Sc Options								
SECTOR 07 • BUILDINGS AND PUBLIC WORKS										
Architectural Technology	221.A0	Sec IV Science & Tech or App Sc & Tech+ Sec IV Math: Tech & Sc or Sc Options								
Civil Engineering Technology	221.B0	Sec IV Env Sc & Tech or App Sc & Env+ Sec V Math: Tech & Sc or Sc Options								
Building Systems Engineering Technology	221.C0	Sec IV Env Sc & Tech or App Sc & Env+ Sec IV Math:Tech & Sc or Sc Options								

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				St-Lawrence		Duwson	Heritage	Abbott	vuillei			
* Individual colleges may have customized program titles /codes as colour indicated within specific sectors. SECTOR 08 • LAND USE PLANNING AND THE ENVIRONMENT												
Environmental and Wildlife		Sec V Chem+	IND THE	EIAAIK	JIAMEIA	•						
Management	145.C0	Sec V Math: Tech & Sc or Sc Options										
SECTOR 09 • ELECTROTECHNOLOGY See IV Env Se 8 Tech or Ann Se 8 Env												
Computerized Systems Technology	243.A0	Sec IV Env Sc & Tech or App Sc & Env+ Sec IV Math:Tech & Sc or Sc Option										
Electronics Engineering Technology Electronics and Information Technology (243.BB)	243.B0	Sec IV Sc & Tech or App Sc & Env+ Sec IV Math:Tech & Sc or Sc Options										
Industrial Electronics	243.C0	Sec IV Env Sc & Tech or App Sc & Env+ Sec IV Math:Tech & Sc or Sc Options										
Engineering Technologies	244.A0	Sec IV Env Sc & Tech or App Sc &Env+ Sec V Math:Tech & Sc or Sc Options										
SECTOR 11 • MECHANICAL MANUFACTURING												
Pharmaceutical Production Technology - BioPharma	235.C0	Sec IV Math: Tech & Sc or Sc Options										
Mechanical Engineering Technology	241.A0	Sec V Phys+ Sec IV Math: Tech & Sc or Sc Options										
SE	CTOR 13	• COMMUNICATIONS A	ND DOC	UMENT	ATION							
Information & Library Technologies	393.A0	None										
Illustration and Animation Illustration	574.AA	Sec IV Math: Cult, Soc & Tech Options*										
Graphic Design	570.D0	None*										
3D Animation and Computer Generated Imagery	574.B0	None*										
*Portfolio may be required												
D	111.40	SECTOR 19 • HEALTH S	ERVICE:	S								
Dental Hygiene	111.A0	Sec V Chem Sec V Chem+										
Biomedical Laboratory Technology	140.B0	Sec IV Math: Tech & Sc or Sc Options										
Respiratory & Anesthesia Technology	141.A0	Sec IV Chem+ Sec IV Math: Tech & Sc or Sc Options										
Diagnostic Imaging	142.A0	Sec IV Env Sc & Tech or App Sc & Env+ Sec IV Math: Tech & Sc or Sc Options										
Radiation Oncology	142.C0	Sec IV Env Sc & Tech or App Sc & Env+ Sec V Math: Tech & Sc or Sc Options										
Physiotherapy Technology	144.A0	Sec IV Math: Cult, Soc & Tech Options+ Sec V Phys										
Nursing	180.A0	Sec IV Env Sc & Tech or App Sc & Env+ Sec V Chem										
Nursing	180.B0	Sec IV Env Sc & Tech or App Sc & Env+SV Phys+ Sec V Chem+ In Health Assistance & Nursing										
Pre-Hospital Emergency Care	181.A0											
SECTOR 20 • SOCIAL, EDUCATIONAL AND LEGAL SERVICES												
Police Technology	310.A0	Math. séq Cult, soc et tech — 4º sec										
Youth and Adult Correctional Intervention	310.ВО	None										
Early Childhood Care and Education	322.A0	None										
Special Care Counseling	351.A0	None										
Social Service	388.A0	None										
Community Recreation Leadership Training	391.A0	None										

Champlain College - St-Lawrence

790, rue Neree-Tremblay Québec (Québec) G1V 4K2 Tel.: 418-656-6921 http://www.slc.qc.ca

ADMISSION Betty Ableson

Tel.: 418-656-6921 ext. 210 bettya@slc.qc.ca

FINANCIAL AID

Emilie Brushett

Tel.: 418-656-6921 ext. 205 ebrushett@slc.qc.ca

Champlain College - St-Lambert

900 Riverside Drive, Office F - 151 Saint-Lambert (Québec) J4P 3P2 Tel.: 450-672-7364 / 450-672-6046 Toll Free: 1-855-276-8110 http://www.champlainonline.com/champlainweb/

ADMISSION Patricia Wagner

Tel.: 450-672-7360 ext. 217 wagner@champlaincollege.qc.ca

FINANCIAL AID

David Persons

Tel: 450-672-7360 ext. 248 dpersons@champlaincollege.gc.ca

CENTRE OF EXPERTISE RAC (CERAC)

Geneviève Rock - RAC Coordinator

Tel.: 450-672-7360 ext. 410 grock@champlaincollege.qc.ca

Champlain College - Lennoxville

2580 rue College Sherbrooke (Ouébec) J1M 2A1 Tel.: 819-564-3666 Fax: 819-564-5171 http://www.crc-lennox.qc.ca

ADMISSION

Tel.: 819-564-3666 ext. 124 admissions@crc-lennox.qc.ca

FINANCIAL AID

Louise Pepin

Tel.: 819-564-3666 ext. 124 lpepin@crc-lennox.qc.ca

RECOGNITION OF ACQUIRED **COMPETENCIES - RAC**

RAC - Tel.: 819-563-9574

Cégep Heritage College

325 boul. Cité des Jeunes Gatineau (Québec) J8Y 6T3 Tel.: 819-778-2270 http://cegep-heritage.qc.ca

ADMISSION

Student Services

Tel.: 819-778-2270 ext. 1320

FINANCIAL AID

Christine Smyth

Tel.: 819-778-2270 ext. 1321 csmyth@cegep-heritage.qc.ca

RECOGNITION OF ACQUIRED COMPETENCIES - RAC

Alain Beauparlant - RAC Advisor Tel.: 819-778-2270 ext. 1280

John Abbott College

21 275 Lakeshore Road Sainte-Anne-de-Bellevue (Québec) H9X 3L9 Tel.: 514-457-6610 http://www.johnabbott.qc.ca

ADMISSION

admissions@johnabbott.qc.ca Tel.: 514-457-6610 ext. 5355, 5361 or 5358

FINANCIAL AID

Roxanne Dupuis

Tel.: 514-457-6610 ext. 5540 fas@johnabbott.qc.ca

RECOGNITION OF ACQUIRED **COMPETENCIES - RAC**

Alan Gaudet, RAC Advisor – Expert Conseil Tel.: 514-457-6610 ext. 5278

Vanier College

821 Sainte-Croix Montréal (Québec) H4L 3X9 Tel.: 514-744-7500 http://www.vaniercollege.qc.ca

ADMISSION

Tel.: 514-744-7881 admissions@vaniercollege.qc.ca

FINANCIAL AID

Jim Atkinson

Tel.: 514-744-7500 ext. 7883 atkinsoj@cvaniercollege.qc.ca

RECOGNITION OF ACQUIRED COMPETENCIES - RAC

conted@vaniercollege.qc.ca

ADMISSION APPLICATION

Application forms are available on the internet from the Service régional d'admission du Montréal métropolitain (SRAM):

MONTRÉAL

Service régional d'admission du Montréal métropolitain (SRAM) C.P. 11 028, Succursale Centre-Ville, Montréal (Québec) H3C 4W9 Tel.: 514-271-2454 or 514-271-1124 (Cegephone service) Email: info@sram.qc.ca http://www.sram.qc.ca

Send completed applications directly to:

- · Champlain College St-Lambert
- Champlain College St-Lawrence
- Dawson College

Send completed applications directly to SRAM for:

- · Champlain College Lennoxville
- Cégep Heritage College
- John Abbott College
- Vanier College

Special Requirements

Colleges can regulate the special requirements set for given programs. This generally happens when a limited number of places are available. Examples of such conditions are:

- · Preference to secondary school graduates
- Excellent grades
- Interview or test results
- A medical examination

These requirements must not be contrary to the admission requirements and prerequisite courses determined by the Minister.



Dawson College

3040 rue Sherbrooke ouest Montréal (Québec) H<u>3Z 1A4</u> Tel.: 514-931-8731 http://www.dawsoncollege.qc.ca

ADMISSION

admissions@dawsoncollege.qc.ca Tel.: 514-933-1234

FINANCIAL AID Yvonne Dudlev

Tel.: 514-931-8731 ext. 1185

ydudley@dawsoncollege.qc.ca

RECOGNITION OF ACQUIRED COMPETENCIES - RAC

Maeve Muldowney - RAC Advisor Tel.: 514-931-8731 ext. 1349 mmuldowney@dawsoncollege.qc.ca

Only for the AEC programs:

- Accounting Principles and Related Computer Application
- Mechanical Engineering Techniques



The recognition of acquired competencies (RAC) in vocational and technical training is a process that allows adults to be evaluated and obtain official recognition for competencies acquired on the job or through real-life experience.