




HSB NETIQUETTE




IN ONLINE LEARNING ENVIRONMENTS



I arrive on time to my classes and I participate for the full time of the period.

My camera is on  and my face is visible when my teacher asks for it to be on.

My microphone is muted, except when I have the right  to speak.

To speak, I raise my hand icon  and wait to be acknowledged by my teacher.



INSTANT MESSAGING

I will use messaging ethically and responsibly and only when authorized by my teacher.

My comments are on topic and I minimize the use of emojis and GIFs.

RESPECT FOR OTHERS



I am not permitted to take screenshots or video nor share anything from my online classes.

I dress appropriately and sit at a table. I eat during my breaks.

I avoid all other tasks that might distract me during my classes.