

January 30th, 2017



CLASS OF 2017

Dear Parents/Guardians of Grade 11 Students,

This letter is to inform you that this year we have combined the information regarding the two momentous occasions of your child's school life, Prom and Graduation.

GRAND MARCH AND PROM: SATURDAY June 3rd, 2017.

The Prom will be hosted by Croisières AML aboard the Cavalier Maxim. **The cost of this event is \$110.00 per person (tax included).** This covers the venue, dinner and 2 soft drinks, entertainment, security and bag pipers during the Grand March.

Each graduate is permitted to invite a guest to their prom at their expense.

The day will unfold as follows:

1:00pm - 2:00pm: GRAND MARCH

Students are to arrive at school at 12:00pm.

6:00pm - 7:00pm: BOARDING AND COCKTAILS

Grads should arrive at the Old Port in Montreal, proceed to the Conveyor Pier and board the Cavalier Maxim Deck A where they will be served a non-alcoholic cocktail and hors-d'oeuvres. **(Boat sails at 7:00pm sharp).**

7:00pm -11:00pm: DINNER AND DANCE

Dinner will consist of a salad, appetizer and main entrée.

Dessert is the Captain's delight, coffee and tea.

After dinner, students will dance the night away until 11pm.

GRADUATION CEREMONY: SATURDAY, OCTOBER 14th, 2017 1:00PM

Students should arrive no later than 11:15 am as there is a small luncheon prepared for them and they will need enough time to get into their gowns. **The cost of this event is \$65.00.** The graduation package fee covers the cost of the graduation luncheon on the day of the ceremony, the gift for the guest speaker, the decorations, gown rental, the souvenir cap worn during the ceremony, the keepsake graduation program, rental seating for the graduates and **two** guests, and the traditional class signatures memorial on display in the cafeteria.

Should you wish to purchase additional guest tickets you may do so at the time of your **final payment**. Please be advised that you are limited to three (3) extra tickets, each additional ticket is \$2.00. The tickets will be **mailed** to you in the fall. Additional guest tickets may be purchased in **September, subject to availability**, contact Ms. Turbide in the Library.

Only the students who have met MINISTRY requirements for graduation from Howard S. Billings (solely youth sector credits) may participate in this event.

We would like to remind you that only students who do not meet the MINISTRY requirements for graduation will have their money refunded in late September or early October.

We look forward to celebrating your son's or daughter's achievement with you at the Graduation Ceremony on Saturday, October 14th, 2017.

Attached you will find a **Prom Package/Graduation Ceremony Form** to be filled out, signed and returned with your cash deposit/payment.

Sincerely,
Graduation / Prom Committee

PACKAGE OFFER:

We are ready at this time to offer you the Prom and Graduation Ceremony Package. This includes your Prom and Grand March on June 3rd as well as the Graduation Ceremony on Saturday October 14th, 2017. If you are interested, the total cost of the package would be \$175.00.



I am interested in the Prom Package (\$175.00): Yes ___ No ___
(includes: Grand March, Prom Dinner & Dance and Graduation Ceremony)
First deposit \$90.00/payment is due by March 16th and second installment \$85.00 is due no later than May 3rd, 2017.

I am interested in the Prom only (\$110.00): Yes ___ No ___
(includes: Grand March, Prom Dinner & Dance)
First deposit \$55.00/payment is due by March 16th and second installment \$55.00 is due no later than May 3rd, 2017.

I will be bringing a guest on the boat at an additional cost of (\$110.00)
Yes ___ No ___

Please respect the due dates as we have to confirm the number of guests to the venue by May 3rd.

I am interested in the Graduation Ceremony only (\$65.00): Yes ___
I would like ___ extra tickets (Max of 3) \$2.00 each.
Payment is due no later than May 3rd, 2017.

Cash only is accepted; a receipt will be provided. Students may bring the money to Ms Turbide in the Library between 2:30pm and 3:30pm.

Please be advised that the graduate’s academic progress, behavioral and financial record must be in good standing to attend any graduation activities, including the ceremony. These activities are extra-curricular and therefore considered a privilege. This privilege could be revoked by the school administration at any time subject to a student’s standing as determined by the school administration.

Name of Grad: _____

Name of Guest: _____

Height: _____ (required to order Graduation Gown)

Signature of Parent/Guardian: _____ Date: _____

Food Allergies: _____ Vegetarian: _____ (Y or N)